

Little Sunbeams Preschool Code of Conduct

Staff and Volunteers

To abide by the policies and procedures of the setting, ensuring high standards of care, education and the safety of all individuals on site

- To use appropriate language in front of children and other adults (no swearing)
- To be professional, respectful and courteous to children and other adults
- To be a positive role model to children and other adults
- Whilst in uniform be a positive ambassador for the setting
- Conform to dress code
- To observe confidentiality at all times
- To work in partnership with parents and carers and provide an open door policy

Committee

- To abide by the policies and procedures of the setting
- To use appropriate language in front of children and other adults (no swearing)
- To be professional, respectful and courteous to children and other adults
- To be a positive ambassador for the setting
- To observe confidentiality at all times
- To be available to all members ensuring that protocol is being followed

Parents

- To abide by the policies and procedures of the setting
- To use appropriate language in front of children and other adults (no swearing)
- To avoid behaviour which could be perceived as aggressive or inappropriate
- To be respectful and courteous to children and other adults
- Any grievances with the setting, staff or other children or parents, should be raised through the complaints procedures with the setting and not taken into own hands
- To be responsible for their children's behaviour and safety whilst waiting for the setting to open
- To be a positive role model

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Visitors

- To abide by the policies and procedures of the setting
- To use appropriate language in front of children and other adults (no swearing)
- To be respectful and courteous to children and other adults
- To observe confidentiality at all times
- To inform the manager or committee of any complaints regarding the setting