



# Newsletter November 2020

## **IMPORTANT INFORMATION – PLEASE READ.**

**We hope you can take a few moments to read this Newsletter. It contains some very important updates.**

### **WELCOME**

We would like to welcome a new Little Sunbeam; Cash; we hope he thoroughly enjoys his preschool experience with us.

### **Gate Rules – Thanks to everyone for abiding by these rules and being patient**

Lets all keep safe!

- All adults must wear a face covering (Staff will wear a clear face shield)
- Only one adult per child to approach the gate
- All other adults and children over the age of 11 years to wait by the bike racks.
- All adults and children to sanitize their hands on arrival
- Stay 2 metres away from staff and from each other.

### **Invoices**

Fee invoices will now be emailed to you rather than in paper copy. These were sent out last week. Please check your inbox.

### **Late arrival**

If your child is going to arrive later than their allotted time could you please inform us ASAP via phone or text (ideally within a minimum of 15 minutes of their start time). This helps us ensure your child does not miss out on a planned activity/snack etc.

### **Spare clothing**

We are very short of spare boy's trousers and boys and girls socks, please ensure your child has spare clothing. Please return any borrowed items ASAP.

### **Policy update**

Our Covid-19 policy is being reviewed monthly and over-rides all other policies, please check our website regularly for any updates. Our Administering medicine and Tapestry policies have also recently been updated.

### **Committee Meeting**

Our next Committee Meeting is on Tuesday 8<sup>th</sup> December 7.45pm for 8pm via zoom. Please let us know if you wish to attend.

### **30 Hours Funding**

Reminder for parents claiming 30 hours Childcare in the Spring Term 2021

All parents who are working, have a 3 or 4 year old and want to claim funded extended hours (30 hours funding), must make sure they have applied to [HMRC](#) no later than 31 December 2020. All parents with a code, need to make sure their details are up to date. They must do this every three months.

### **Waypoint Church help hub**

Waypoint Church has a help hub providing food, toiletries and household items to anyone who is struggling a little at this difficult time. There is no criteria to meet and anyone is welcome to use it. They are situated just inside our old entrance door in a small room to the right. All visits are treated in strictest confidence so please don't struggle, help is there if you need it.

The weekly drop in sessions are on Tuesday and Friday 9am – 12 noon.

### **Christmas**

Christmas is obviously going to be a little different for us all this year. We are going to still try to make it fun for our Little Sunbeams with lots of activities in the setting throughout December. If in sorting out your decorations this year you have some bits to spare please let us know as we are going to create Christmas areas inside and out. Can we also ask that this year you do not give us Christmas cards to distribute to the other children. Thank you

### **Dates for your diary**

AGM – Tuesday 8<sup>th</sup> December – 8pm via zoom

INSET Day (No Preschool) – Friday 18<sup>th</sup> December

Christmas Holiday – Monday 21<sup>st</sup> December to Friday 1<sup>st</sup> January 2021

First Day of Spring Term – Monday 4<sup>th</sup> January 2021